



The TVHRA is seeking presenters for the **2017/2018** calendar year.

Submissions are due:

- June 30, 2017 (Chapter Meeting 2018 schedule)**
- October 1, 2017 (Strategic Leadership Conference 3/2/18)**
- March 1, 2018 (State Conference 9/20/18 – 9/21/18)**

Call for Presenters Form

Presenter Information

Presenter (Main Contact): _____

Title: _____

Company/Facility: _____

Address: _____

City, State, Zip: _____

Phone/Fax: _____

Email: _____

Additional Presenters: _____

Email: _____

Bio*

Please include a bio in **150 words or less** that describes your professional background and experience.

(Bio must be in paragraph style and longer than 5 sentences, a CV/resume is not acceptable.) If proposal is accepted introductions may include excerpts from this summary.

**Please include a headshot for purposes of advertising and publishing the event*

Program Information

Program

Title:

Note: Sessions must be at least 60 minutes in length with 45 minutes instructional and no more than 15 minutes Q&A or demonstrational.

Proposed Session Length

- 1 hour presentation – suitable for monthly meetings only
- 1.5 hour presentation
- 2.0 hour presentation

Which best describes your material

- Business “Strategic” credit (i.e. developing, formulating, evaluating)
- General credit (i.e. practical application of concepts and practices)
- Global credit (i.e. Economic strategies, geopolitical issues, cultural and social trends, joint ventures, outsourcing, off-shoring, M&As, shared services and HR infrastructure development)

Presentation Description:

In 150 words or less, explain the information you will present.

Note: If this proposal is accepted, this summary will be used for promotions. Please include HRCI number if a preapproved presentation.

Learning Objectives:

Please write the learning objectives for your presentation. What will the learner take away from this presentation?

(The excellence committee will look for Learning Objectives that begin with an action verb, describe how the learner will be able to apply what they will learn, and the results they will generate based upon their participation.)

1) _____

2) _____

3) _____

Presented in the past? Please provide group/organization names:

Previously approved for HRCI or SHRM credit? Please include number

Please select which focus area(s) your proposal most closely aligns.

- Business Management and Strategy
- Workforce Planning and Employment
- Human Resource Development
- Compensation and Benefits
- Employee and Labor Relations
- Risk Management

Honoraria, Travel Expenses and Complimentary Registration

As a nonprofit association, TVHRA does not pay an honorarium for session presentations at chapter meetings or conferences. Session leaders must cover all their individual travel and living expenses. One meeting registration is provided at no cost to the speaker. One meal is included as part of this registration.

Submit Your Proposal by due date associated with event of interest.

Please complete all sections of the application form prior to submission. Incomplete forms will NOT be considered in the selection process. Submit all forms to:

VP Programming
TVHRA
vp-programs@tvhra.org